

# CODICIL FORM

## To add to an existing Will

Even if you already have a Will, it is a simple process to include a gift (bequest) to Caulfield Grammar School. Please review this form together with your Solicitor and obtain legal advice on making a Codicil to your Will (please note that the information on this Codicil is not legal advice to you).

Once you have completed and signed the Codicil, have your signature witnessed by two people at the same time. The two witnesses who sign the Codicil should NOT be a member of your family, relative, any person mentioned in your Will (for example any beneficiary or executor) or anyone from Caulfield Grammar School or the Caulfield Grammar School Foundation. The original signed copy should be placed together with your Will. Your Codicil will need to be updated if your Will is changed, to reflect the correct date of your Will, unless you make a change to your actual Will to include the gift and therefore the Codicil will no longer be necessary.

I, (full name) \_\_\_\_\_

of (address) \_\_\_\_\_

declare this to be a Codicil of my last Will and Testament that is dated (date of your Will): \_\_\_\_\_

I give (please insert the details of your bequest/gift): \_\_\_\_\_  
\_\_\_\_\_

In all other respects I confirm my last Will and Testament.

Signed by the testator in our presence and attested by us both in the presence of the testator and of each other.

Signature: \_\_\_\_\_

Today's date: \_\_\_\_\_

Witnessed by the following persons who have signed their names in the presence of each other and of the person named above:

Name of Witness: \_\_\_\_\_

Name of Witness: \_\_\_\_\_

Occupation: \_\_\_\_\_

Occupation: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_